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Guideline on «IT» (Supplier)

(valid from 01.12.2022)

1. Introduction

The product-specific guideline on «IT» supplements Swiss Olympics' «Sustainable Procurement» strategy and is compulsory for the purchase of the relevant products. It defines the aims and terms of reference of Swiss Olympic for the procurement of IT (computers, notebooks and screens / monitors). The guideline is, as a rule, updated annually and can be consulted by the public. For a better overview, the customary abbreviations are used for standards and certificates. Explanations of the standards and certificates can be found on the Websites of «Labelinfo Schweiz» (label info Switzerland) and «Kompass Nachhaltigkeit» (sustainability compass)ⁱ. In principle, IT products are ordered exclusively through the IT Department. If, by way of exception, an order is placed through another department, the IT Department must always be informed.

2. Aims

For the procurement of IT products, Swiss Olympic observes the social welfare and ecological conditions along the whole production chain according to the stipulations of the «Sustainable Procurement» strategy. In doing so, Swiss Olympic is guided by independent labels, certificates and initiatives regarding standards, which enjoy a high degree of credibility among State, industry and civil society stakeholders.

3. Terms of reference

When choosing equipment, the purchaser of IT for Swiss Olympic must ensure that the conditions listed here are met. **A necessary condition of acceptance of a bid is that all criteria marked with an «M» ('must' or mandatory) are fulfilled.** It is not essential for criteria marked «S» ('should' or ideal/ target) to be fulfilled. However, this would be desirable from an ethical point of view.

Swiss Olympic may accept alternatives to the required criteria if they can be shown to be of equal value to these criteria.

4. Products concerned

The IT Guideline applies exclusively to notebooks and screens/monitors.

5. Declaration

Firm	
Products	

Part A: Social welfare standards		Met?	M/S ⁱⁱ
A1: ILO Core Labour Standards / Work Standards	<p>The supplier <input type="checkbox"/> is a member of a Multi-Stakeholder Initiative (Fair Labor Association (FLA) or Ethical Trade Initiative (ETI))ⁱⁱⁱ</p> <p>or <input type="checkbox"/> The product is TCO certified or <input type="checkbox"/> is a member of the Responsible Business Alliance (RBA)^{iv} or <input type="checkbox"/> undertakes publicly and by written confirmation to comply with the 8 ILO Core Labour Standards^v and with ILO 1 (Hours of Work) and ILO 155 (Occupational Safety and Health) along with the whole supply chain.</p>	<input type="checkbox"/>	M
A2: Conflict raw materials	Membership of an initiative ^{vi} that deals with the subject (e.g. Public Private Alliance for Responsible Minerals Trade (PPA), Solutions for Hope (SfH), Conflict Free Tin Initiative (CFTI), Electronics Watch, Swiss Better Gold)	<input type="checkbox"/>	S

Part B: Ecological standards			
B1: Energy efficiency	The product bears the « Energy Star » label. Ideally, this is the latest Energy Star label.	<input type="checkbox"/>	M
B2: Equipment guarantee	The equipment is expected to last at least 3 years or has a guarantee of at least 3 years.	<input type="checkbox"/>	M
B3: Energy efficiency	The follow-up model is, in at least two criteria (idle mode, standby mode, sleep mode, ETEC), more energy efficient than its predecessor or, in all criteria, at least as energy efficient as the latter.	<input type="checkbox"/>	S
B4: Environmental criteria	<p>The equipment is certified with the following label^{vii}. If possible, the latest generation should be used:</p> <input type="checkbox"/> Blauer Engel (Blue Angel) <input type="checkbox"/> Nordic Ecolabel <input type="checkbox"/> TCO <input type="checkbox"/> EPEAT <input type="checkbox"/> EU Ecolabel <input type="checkbox"/> Listed on topten.ch	<input type="checkbox"/>	M
B5: Total cost calculation	For the assessment of offers for electronic equipment, a total cost calculation ^{viii} for prices is used. This contains the acquisition price including the energy costs during an average life cycle of five years.	<input type="checkbox"/>	M

Confirmation

I hereby confirm that all the details provided herein are complete and truthful.

Date:

Name:

Signature (Procurement Manager)

6. End notes

ⁱ Information in German: <http://labelinfo.ch> and in English: <http://www.kompass-nachhaltigkeit.ch>

ⁱⁱM = 'must' or mandatory, S = 'should' or ideal / target

ⁱⁱⁱ Action according to *Best practice*.

^{iv}List of members: <http://www.responsiblebusiness.org/about/members>

^v Can be accessed at: http://www.ilo.org/global/about-the-ilo/newsroom/news/WCMS_180253/lang--en/index.htm

^{vi} List of members at: <http://www.resolv.org/site-ppa/participation/>, <http://solutions-network.org/> and <http://electronicswatch.org>

^{vii} Labels for IT products

Label	Energy Star	Blauer Engel	TCO-certified	EPEAT
General tips	https://www.energystar.gov/productfinder	https://www.blauer-engel.de/de/get/producttypes/all	https://tcocertified.de/product-finder	https://epeat.sourcemap.com/?category=tv
Desktop Computers	Numerous suppliers	RAL – UZ 78 2 suppliers (keyboards)	TCO Certified Desktops 8 (alternatively 5) TCO Certified All-In-One 8 (5)	Various suppliers
Notebooks	Numerous suppliers		TCO Certified Notebook 8 (5)	Various suppliers
Notebooks / Tablets	Numerous suppliers		TCO Certified Tablets 8 (3)	Apple and Dell
Monitors	Numerous suppliers	No suppliers	TCO Certified Displays 8 TCO Certified Edge Displays	Various suppliers
Printers and printing equipment	Numerous suppliers	RAL – UZ 205 Numerous suppliers		Various suppliers

^{viii}www.epa.gov/sites/production/files/fec/resources/tco_tool.xlsx